

Hi Guys,

Here is a summary of the tasks and responsibilities that we have agreed at today's meeting. In case I missed any important tasks, please feel free to email me or to this mailing list. We can also discuss at tomorrow morning's meeting. We will have more regular meetings in upcoming months, all the tasks listed below will be collaborative efforts, with individuals or labs being responsible for them.

- **CAD model of CCM**
 - LBNL's responsibility: will keep and update the master copy. Contact Person: Dan Cheng
- **Today's presentation and other supporting materials**
 - Derun Li will create an Indico website and post all presentations and other supporting materials
- **Cooling Circuit**
 - Design is complete, needs to be updated with real commercial parts and identify vendors and costs (for instance, bellows)
 - LBNL will provide two sub-assemblies to Fermilab
 - Fermilab will be responsible for final assembly/integration
- **Thermal Shield**
 - LBNL design is complete, new suggestions from Bill and Nikolai at today's meeting. They will further explore and get back to LBNL design team by Feb. 14, 2014. A decision will be made afterward, whether to explore new idea in details. Contact person: Nikolai
- **Cryostating Assembly fixture design and fabrication**
 - Fermilab's responsibility
- **Coldmass and diagnostics**
 - LBNL's responsibility
- **Coldmass support**
 - To be decided, options: (1) purchase from Wang NMR; (2) make them at LBNL
- **MLI Blanket**
 - Will be purchased by Fermilab
- **Design for shipping restraints**
 - LBNL's responsibility
- **Tooling balls for alignment**
 - To be determined, Dan Cheng will look at this. Fermilab Contact: Nikolai

Regards, - Derun